KABA RAK **UNIVERSITY**

OFFICE OF THE REGISTRAR (ACADEMIC & RESEARCH)

ACADEMIC CALENDAR FOR 2024-2025

JANUARY 2024 SEMESTER (15 WEEKS): BLENDED E-LEARNING PROGRAMS/ ONLINE PROGRAMS/ REGULAR PROGRAMS

*_Part-time programs will be offered through the Blended E-Learning mode_

Dates	Activities
2nd – 12th January	ERP System open for continuing students to register online
8th January	Registration of new students
10th January	Reporting date for continuing students
11th January	Lectures begin for continuing and new students
12th -16th January	Orientation of new students
26th January	Senate meeting to consider reports from Deans and Research Committee
5th - 9th February	1st CAT
5th - 9th February	Deans submit the 1st class attendance analysis to the Director – QAIP and copy to Registrar (A & R)
5th - 9th February	Deans submit revised teaching allocations for January 2024 Semester
9th - 10th February	14th International Research Conference: Data Science and Artificial Intelligence Conference
16th February	Last day for internal examiners to enter September Semester 2023 grades into the ERP system and submit signed mark sheets and marked scripts to Heads of Departments
19th – 23rd February	School Academic Boards conduct post-examination moderation of September Semester 2023 examinations
26th Feb- 1st March	Pre-Examination Moderation of January Semester 2024 examinations

27th February	Senate meeting to approve September Semester 2023 Examination results
28th February	Deans send out notices to students placed on Academic Progression track
4th - 8th March	Deans submit the 2nd class attendance analysis to the Director – QAIP and copy to Registrar (A & R)
4th - 8th March	2nd CAT
4th - 8th March	Deans submit teaching draft allocations for May Semester 2024 to Registrar (Academic and Research)
4th - 8th March	Deans submit examination drafts for January Semester 2024 to the Examination and Timetabling office.
11th – 19th March	Proof-reading and printing of examination papers
25th - 26th March	14th International Research Conference: Communication and Media Conference.
25th - 26th March	Deans publish the list of students who have not met the minimum 80% class attendance and submit a copy to the Registrar (A&R)
27th March	End of lectures
28th March – 12th April	Semester examinations
15th April – 3rd May	Community Service Break
18th -21 April	John H. Jackson Moot Court Competition
1st – 10th May	ERP System open for continuing students to register online
7th May	Registration for new students
8th May	Reporting date for continuing students
9th May	Lectures begin for continuing students
10th May	Lectures begin for new students

Note: *Part-time programs are offered through the Blended E-Learning mode*

The calendar for PhD programs runs like the regular calendar for undergraduate and postgraduate programs.

School of Law students proceed for judicial attachment/long holiday in May 2024

MAY 2024 SEMESTER (15 WEEKS): BLENDED E-LEARNING PROGRAMS/ FULLY ONLINE PROGRAMS/REGULAR PROGRAMS/PART-TIME PROGRAMS

Dates	Activities
1st – 10th May	ERP System open for continuing students to register online
7th May	Registration for new students
8th May	Reporting date for continuing students
9th May	Lectures begin for continuing students
9th May	Lectures begin for new students
13th – 15th May	Orientation of new students
3rd – 7th June	Deans of Schools submit revised teaching allocations for May 2024 Semester
3rd – 7th June	Deans submit the 1st class attendance analysis to the Director – QAIP and copy to Registrar (A & R)
3rd – 7th June	1st CAT
7th June	Last day for internal examiners to enter January Semester 2024 grades into the ERP system and submit signed mark sheets and marked scripts to Heads of Departments
10th – 12th June	14th International Research Conference: School of Pharmacy
10th – 14th June	Post-examination moderation of January Semester 2024 examinations
17th – 21st June	Pre-examination moderation of May Semester 2024 examination papers
20th June	Senate meeting to approve January Semester 2024 Examination results
24th June	Deans send out notices to students placed on Academic Progression track
24th – 28th June	External moderation of May Semester 2024 examination papers
1st – 5th July	2nd CAT
1st – 5th July	Deans submit the 2nd class attendance analysis to the Director – QAIP and copy to Registrar (A & R)
1st – 5th July	Deans submit externally moderated exams for May Semester 2024 to the Examination Office

9th -10th July	14th International Research Conference: Pure and Applied Sciences Conference
9th -10th July	14th International Research Conference: Environment and Energy Conference
11th July	Senate meeting to consider reports from Deans and Research Committee
15th – 19th July	Deans submit teaching allocations for September Semester 2024
18th –30th July	Proof-reading and printing of examination papers
25th -26th July	14th International Research Conference: School of Law
25th -26th July	14th International Research Conference: School of Medicine and Health Sciences
29th July –2nd Aug	Deans publish the list of students who have not met the minimum 80% class attendance and submit a copy to the Registrar (A&R)
7th August	End of lectures
8th – 21st August	Semester examinations
22nd - 30th August	Community Service Break
2nd -13th September	**ERP System open for new students to register online**
2nd - 6th September	New students report to campus
4th September	Continuing students report to campus

Note: *Part-time programs will be offered through the Blended E-Learning mode*

The calendar for PhD programs runs like the regular calendar for undergraduate and postgraduate programs.

SEPTEMBER 2024 SEMESTER (15 WEEKS): BLENDED E-LEARNING PROGRAMS/ ONLINE PROGRAMS/ REGULAR PROGRAMS

Part-time programs will be offered through the Blended E-Learning mode

Dates	Activities
3rd -13th September	**ERP System open for new students to register online**
3rd - 6th September	New students report to campus
4th September	Continuing students report to campus
5th September	Lectures begin for continuing students
9th - 11th September	Orientation of new students
12th September	Lectures begin for new students
16th - 20th Sept	Central Rift Innovation Week
24th September	14th International Research Conference: Social Change and Adaptation Conference
24th September	14th International Research Conference: Education Conference
25th September	14th International Research Conference: Languages, Literature and Linguistics Conference
25th September	14th International Research Conference: Mental Health and Psychology Conference
26th September	14th International Research Conference: Theology Conference
27th September	Last day for internal examiners to enter May 2024 Semester grades into the ERP system and submit signed mark sheets and marked scripts to Heads of Departments
30th Sept – 4th Oct	Post Moderation of May Semester 2024 Examinations
7th – 11th October	Deans submit the 1st class attendance analysis to the Director – QAIP and copy to Registrar (A & R)
7th – 11th October	Deans of Schools submit revised teaching allocations for September 2024 Semester
7th – 11th October	1st CAT
7th – 8th October	14th International Research Conference: Music Conference

8th October	Senate meeting to approve May 2024 Semester examination results
9th October	Deans send out notices to students placed on Academic Progression Track
14th October	Last day for graduating candidates to submit credit transfer applications, projects and attachment reports
14th – 18th October	Supplementary/Special Examination for graduating class
21st – 25th October	Pre-Examination Moderation of September 2024 Semester examinations
21st – 22nd October	14th International Research Conference: School of Business and Economics
24th October	Senate meeting to consider reports from Deans and Research Committee
28th Oct –1st November	Deans submit examination drafts to the Examinations office
31st October	Senate meeting to approve Supplementary/Special Examination results
4th –8th November	2nd CAT
4th –8th November	Deans submit the 2nd class attendance analysis to the Director – QAIP and copy to Registrar (A & R)
4th - 12th November	Examinations office types examination papers
12th November	Last day for PhD and Masters Candidates to submit final bound signed theses/projects to the Director of Postgraduate Studies
14th - 26th November	Proofreading of examination papers
14th November	Senate meeting to approve graduation candidates
18th - 22nd November	Dean submits teaching allocations for January 2025 Semester
20th – 22nd November	Deans publish the list of students who have not met the minimum 80% class attendance and submit a copy to the Registrar (A&R)
28th November	End of lectures
29th Nov - 13th December	Semester examinations
30th November	Last day for graduation Candidates to clear outstanding fees
16th December	Oathing and Pinning Ceremony for SMHS Graduating Students
17th December	Oathing Ceremony for Graduating Pharmacy Students

19th December	Graduation Rehearsal
20th December	**20th Graduation Ceremony**
2nd – 10th January 2025	ERP System open for continuing students to register online
6th January 2025	**New students report to campus**
7th January 2025	**Continuing students report to campus.**
8th January 2025	**Lectures begin for continuing students.**
8th - 10th January 2025	Orientation of new students
13th January 2024	**Lectures begin for new students**

DOCTOR OF PHILOSOPHY: COURSE WORK

The calendar follows the regular calendar for undergraduate and graduate programs.

<u>REGISTRAR (ACADEMIC AND RESEARCH)</u>

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